


LLP – ERASMUS PROGRAMME
INDIVIDUAL WORK PROGRAMME FOR STAFF TRAINING MOBILITY (OSM)
ACADEMIC YEAR 2009/ 2010

Home institution (name and Erasmus code)	UNIVERSIDAD DE CASTILLA LA MANCHA E CIUDADR-01 29543-IC-1-2007-1-ES-ERASMUS-EUC-1 extended
Beneficiary's surname & forenames	EVA MORENO ALONSO
Name of the contact person at Universidad de Castilla La Mancha	MARIA GÓMEZ O
Position of the contact person at the Universidad de Castilla la Mancha	IRO – International Relations Office
Host institution (name, address and Erasmus code) or Enterprise and department (name and address) Size of the enterprise - micro or small : 1- < 50 staff - medium: 50 - < 250 staff - large: 250 or more staff Sector*	Università degli studi di Sassari I SASSARI 01 European Documentation Centre Viale Mancini, 1 - Sassari 07100 +39 079 228763 Fax +39 079 228809 http://www.cdeita.it/ P
Name of the contact person at the receiving institution/enterprise	Magda Sanna Università degli studi di Sassari European Documentation Centre Viale Mancini, 1 - Sassari 07100 +39 079 228763 Fax +39 079 228809 mail to: magsanna@uniss.it
Position of the contact person at the receiving institution/enterprise	Responsible documentalist of EDC
Duration of the training	From 21/06/2010 till 26/06/2010 in total 6 days
Working language	English/Italian
Overall aim and objectives of the training	-Make known the work of Centro di Documentazione Europea dell'Università degli studi di Sassari. -Known the work of the other EDC Italian Network -Known the libraries and archives of Sassari -Exchange librarian experiences -Known the information resources in Italia
Activities to be carried out / programme	Monday, 21 of June -Welcome and introduction to University of Sassari: the Faculty of Law and Social Sciences and the University libraries : - Biblioteca interfacoltà 'A. Pigliaru' per le scienze giuridiche, politiche e economiche - Biblioteca del Dipartimento di Scienze giuridiche - Biblioteca del Dipartimento di Economia, istituzioni e società - Biblioteca delle Facoltà Umanistiche Tuesday, 22 of June -Introduction to the structure of collection of the library of EDC. Management of EU databases, management of EU collection,

	<p>acquisition, standards of cataloguing, loan management and ILL. Wednesday, 23 of June - Introduction to the information services of the Library system of University of Sassari and Italian database management system Thursday, 24 of June - Study visit to the other public library Biblioteca comunale di Sassari Friday, 25 of June - Study visit to the Archivio storico del Comune di Sassari</p>
Expected results for the beneficiary	<p>-better knowledge about Italian library resources, Italian academic library system. - recognition of European Documentation Network, - known the EDC University of Sassari - known about Italian information sources, bibliography... - knowledge other systems of information like archivists, public libraries.</p>
Expected results for the Universidad de Castilla la Mancha	<p>-developing professional qualifications, -possibility of using new professional experiences at work, -starting cooperation with similar academic unit in Spain-Italian.</p>
Expected results for the host institution / enterprise	<p>-Known the operation of University of Castilla-La Mancha -Known the EDC University of Castilla la Mancha -Known the Network Europe Direct in Spain. -Cooperation with the EDCs</p>

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 Place and date

.....
 Signature of the Beneficiary

Approval of the work plan



Ciudad Real 07.05.2010
 Place, date; signature of the contact person at the University of Castilla La Mancha

Sassari 08.04.2010 Allegolo Paolo Sampa
 Place, date; signature of the contact person at the host institution

University de Castilla La Mancha
 Erasmus Institutional Coordinator
 Jose Maria Menéndez

Università degli studi di Sassari
 Erasmus Institutional Coordinator
 Prof. Pier Luigi Fiori


 Place, date; signature

Sassari 8.4.2010 
 Place, date; signature

Stamp of the home institution

Stamp of the host institution



* Sector:

A	AGRICULTURE, FORESTRY AND FISHING
B	MINING AND QUARRYING
C	MANUFACTURING
D	ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY
E	WATER SUPPLY; SEWERAGE, WASTE MANAGEMENT AND REMEDIATION ACTIVITIES
F	CONSTRUCTION
G	WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES
H	TRANSPORTATION AND STORAGE
I	ACCOMMODATION AND FOOD SERVICE ACTIVITIES
J	INFORMATION AND COMMUNICATION
F	FINANCIAL AND INSURANCE ACTIVITIES
L	REAL ESTATE ACTIVITIES
M	PROFESSIONAL, SCIENTIFIC AND TECHNICAL ACTIVITIES
N	ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES
O	PUBLIC ADMINISTRATION AND DEFENCE; COMPULSORY SOCIAL SECURITY
P	EDUCATION
Q	HUMAN HEALTH AND SOCIAL WORK ACTIVITIES
R	ARTS, ENTERTAINMENT AND RECREATION
S	OTHER SERVICE ACTIVITIES
T	ACTIVITIES OF HOUSEHOLDS AS EMPLOYERS; UNDIFFERENTIATED GOODS - AND SERVICES - PRODUCING ACTIVITIES OF HOUSEHOLDS FOR OWN USE
U	ACTIVITIES OF EXTRATERRITORIAL ORGANIZATIONS AND BODIES