CONSILIUM

GENERAL SECRETARIAT OF THE COUNCIL

DG F2 TRANSPARENCY

Andrä RUPPRECHTER – Director

Carla SANTOS MOORE - Transparency & Access to Documents

Carlo MARZOCCHI - Library

Katharina PAUSCH - Library

Brussels, 5 December 2013

CONSILIUM

GENERAL SECRETARIAT OF THE COUNCIL

TRANSPARENCY AND ACCESS TO DOCUMENTS

Transparency in the Treaties

❖ THE AIM (article 1 TEU)

An ever closer union among the peoples of Europe, with decisions taken as closely as possible to its citizens.

❖ HOW TO ACHIEVE IT (article 15(3) TFEU)

When deliberating and voting on legislative acts the Council meets in public.

The public has a right of access to documents of the Union's Institutions.

Council's Open Sessions

❖ Openness of legislative deliberations (art. 7 CRP)

- The Council meets in public when deliberating or voting on legislative acts.
- Documents submitted to the Council under legislative deliberations are public.
- The results and explanation of votes, as well as Statements in the Council's minutes, on legislative acts are public.

Council's Open Sessions

❖ Public deliberations and debates (art. 8 CRP)

- Council's first deliberation on important non-legislative proposals is public [art 8(1)].
- The Council holds public debates on important issues affecting the EU and its citizens [art 8(2)].
- The debate on the GAC's 18 month programme, the priorities of the other Council's configurations, and the debate on the Commission's five-year programme, are public [art 8(3)].
- Documents submitted to the Council under an item marked as public deliberations and public debates are public.

Council's Open Sessions

❖ Votes on non-legislative deliberations (art. 9 CRP)

- When adopting the important non-legislative proposals referred to in art. 8(1), the voting results, explanation of votes and statements are public.
- The Council may also decide to make public the voting results of any other non-legislative act. In the case of Title V TEU, this decision is unanimous.

Webcast

How to follow the Council's open sessions?

Webcast

❖ Council open sessions

- Watch public sessions *LIVE*
- See outcome of voting on legislative acts
- Consult documents related to the public sessions
- Consult background notes and press releases

Webcast

Watch *LIVE deliberation or debates*

Consult related documents and voting results

Browse through individual speakers

Fiche de vote

General Secretariat of the Council

Institution	Council of the European Union
Session	3035th meeting
Configuration	Competitiveness (Internal Market, Industry and Research)
Item	2009/0005 COD (Document : PE-CONS 34/10)
Voting Rule	Qualified majority (EU-27)*
Subject	Formalités déclaratives applicables aux navires à l'entrée ou à la sortie des ports des États membres de la Communauté

Sitting date

11/10/2010

Member State	Vote	Weighting
BELGIQUE / BELGIE		12
БЪЛГАРИЯ		10
ČESKÁ REPUBLIKA		12
DANMARK		7
DEUTSCHLAND		29
EESTI		4
ÉIRE/IRELAND		7
ΕΛΛΑΣ		12
ESPAÑA		27
FRANCE		29
ITALIA		29
ΚΥΠΡΟΣ		4
LATVIJA		4
LIETUVA		7
LUXEMBOURG		4
MAGYARORSZAG		12
MALTA		3
NEDERLAND		13
ÖSTERREICH		10
POLSKA		27
PORTUGAL		12
ROMÂNIA		14
SLOVENIJA		4
SLOVENSKO		7
SUOMI / FINLAND		7
SVERIGE		10
UNITED KINGDOM		29

Vote	Members	Votes Cast
Yes	27	345
No	0	0
Abstain	0	0
Not Participating		
Total	27	345

* Qualified majority is reached if at least 255 votes in favour are cast by at least 14 Council members

For information only

More: http://www.consilium.europa.eu/public-vote

Council Meetings

How to be informed on forthcoming Council meetings?

Council Meetings

How to be informed on forthcoming Council meetings?

Council meetings

(1 - 10) [404 Sessions] 1 2 3 4 5 6 7 8 9 10

Economic and Financial Affairs

3167th Council meeting - Brussels, 15 May 2012
15/05/2012

Webcast

» Press release - Communiqué

» Presidency briefing - Briefing de la présidence
» Agenda - Ordre du jour
» Background note - Note d'information
» Public debates and deliberations
» Open session : Available here
» Available pictures

Foreign Affairs

3166th FOREIGN AFFAIRS (Development) Council meeting, Brussels, 14 May 2012
14/05/2012

Webcast

» Press release - Communiqué

» Presidency briefing - Briefing de la présidence
» Agenda - Ordre du jour
» Background note - Note d'information
» Open session : Available here

Access to Documents

❖ Access to documents (art. 10 + Annex II)

- The public has a right of access to documents of the Council and of the European Council.
- Regulation 1049/2001 establishes the general principles and limits governing the right of access to documents of the Institutions
- Annex II of the CRP sets specific provisions for the implementation of this right by the Council.

Public register

- The Institutions are required to make a document register available to the public.
- The Council's Public Register has been operational since 1 January 1999.
- On 31 December 2011, the register listed almost 1 730 000 documents - 77 % are public.
- During the year of 2011, the Council's Public Register received almost a 1,4 million visits.

Public register

How to find the public register on the Council's website?

Step 1: From the home page, choose "Documents" from the top red bar menu.

Public register

How to find the public register on the Council's website?

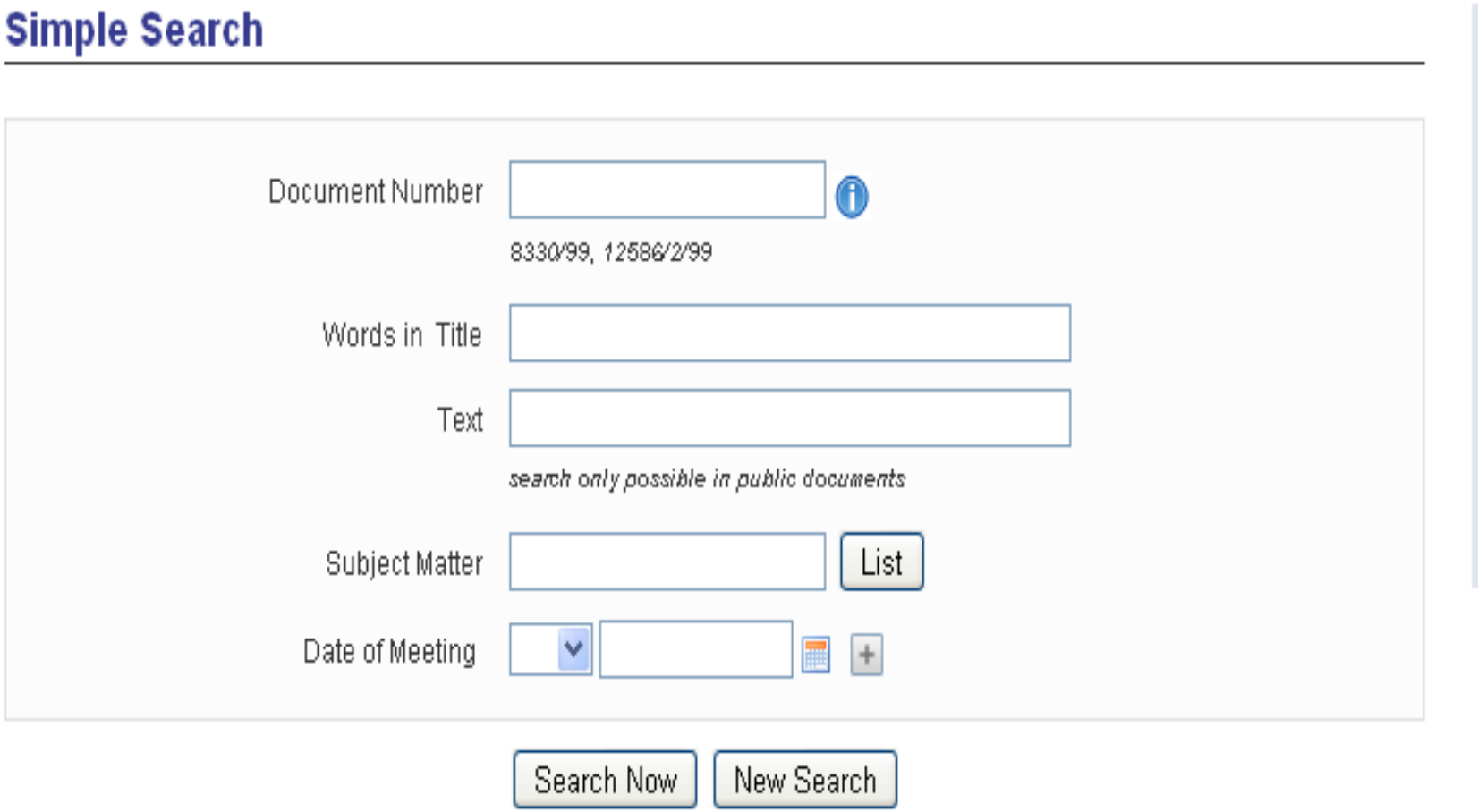
Step 2: Once in the Documents page, choose "Public Register".

Public register

How to search in the public register?

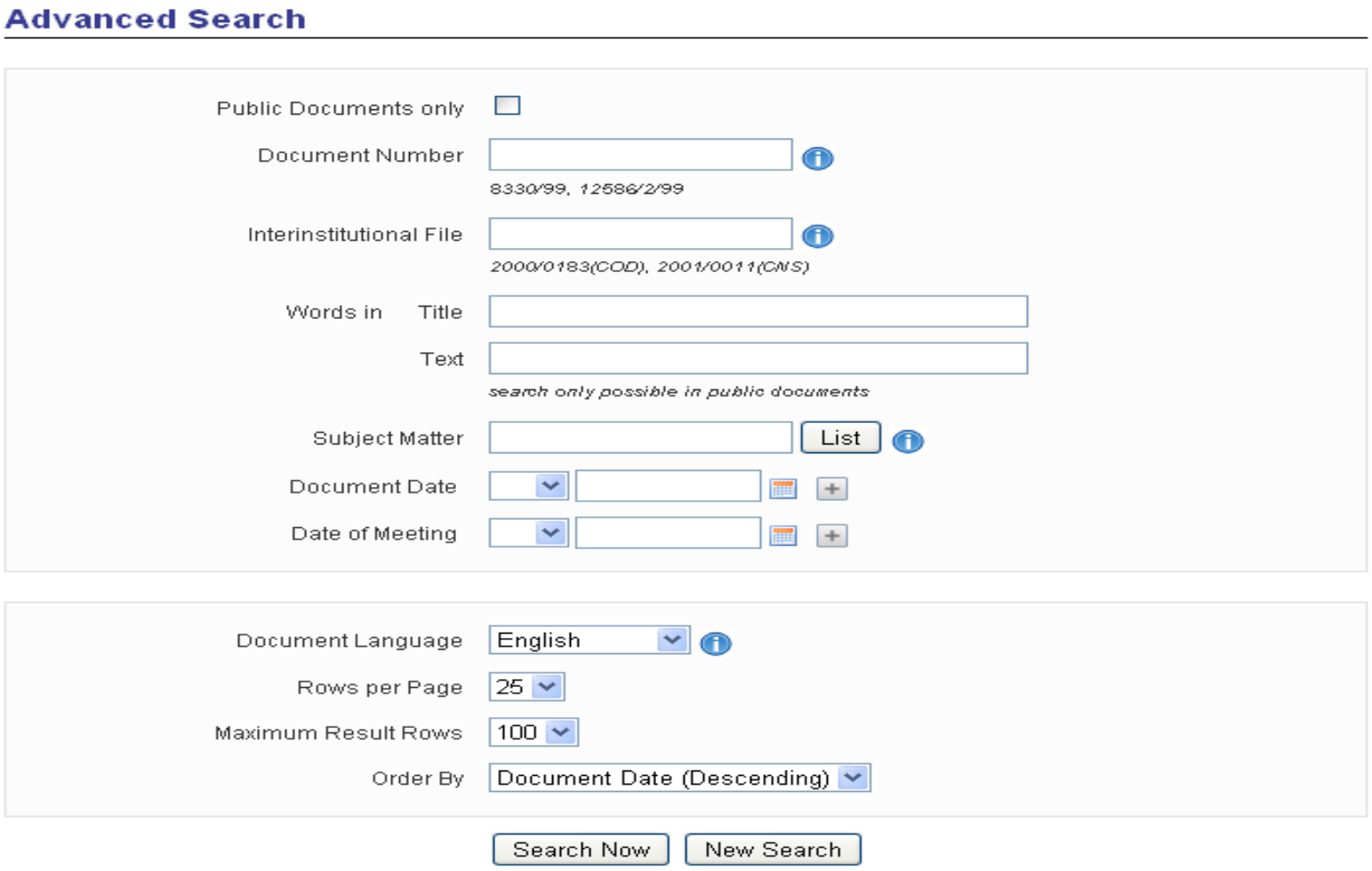
Public register

Simple search



Public register

Advanced search



Public register

Subject matter (list)

A B C D E F G H I J K L M N O P R S T U V W Y Search Page

Description	Subject Matter
FAIRS AND EXHIBITIONS	EXPO
FALSE DOCUMENTS	FAUXDOC
FAROE ISLANDS	FEROE
FINANCIAL FRAMEWORK 2007-2013	CADREFIN
FINANCIAL INSTITUTIONS	EF
FINGERPRINTING OF ASYLUM SEEKERS	EURODAC
FISHERIES	PECHE
FOOD AID	ALIM
FOOD LEGISLATION	DENLEG
FOREIGN DIRECT INVESTMENT	FDI
FORESTS	FORETS
FORMER YUGOSLAV REPUBLIC OF MACEDONIA	FYROM
FRONTIERS	FRONT

Interinstitutional File

- The interinstitutional file number identifies a draft legislative act

- It consists of a code representing:
  - the year YYYY
  - the series number
  - an abbreviation of the procedure in brackets

- Example: 2011/0210 (COD)

Public register

Document accessible and available for downloading

accessible

Advanced Search Results

(1-1/1)

Refine Search

Please note that any references contained in the register are not legally binding. Only legal acts published in the Official Journal are binding.

Document Information	Title	Content
8842/12	Proposal for a REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL amending Directives 1999/4/EC, 2000/36/EC, 2001/111/EC, 2001/113/EC and 2001/114/EC as regards the powers to be conferred on the Commission *20-04-2012*	PDF

Public register

Document partially accessible (after request)

partially accessible

Advanced Search Results

(1-1/1)

Refine Search

Please note that any references contained in the register are not legally binding. Only legal acts published in the Official Journal are binding.

Document Information	Title	Content
10041/10	Proposal for a Directive of the European Parliament and of the Council on preventing and combating trafficking in human beings, and protecting victims, repealing Framework Decision 2002/629/JHA *25-05-2010*	P/A

Public register

Document not accessible

not accessible

Advanced Search Results

(1-1/1)

Refine Search

Please note that any references contained in the register are not legally binding. Only legal acts published in the Official Journal are binding.

Document Information	Title	Content
5565/11	"Five members of the Peasant Movement of Aguán (MCA) murdered in Honduras"	PDF
	24-01-2011	

Public register

Document Information of n/a document

Document Information

(2/2)

Result List | Refine Search

Please note that any references contained in the register are not legally binding. Only legal acts published in the Official Journal are binding.

Document Number	5565/11
Title	"Five members of the Peasant Movement of Aguán (MCA) murdered in Honduras"
Content (!)	N/A
Interinstitutional File	
Subject Matter	PE-QE 95
Document Category	PRELIMINARY DRAFT REPLY TO WRITTEN QUESTION E-10283/10 put by Willy Meyer (GUE/NGL)
Originator	General Secretariat of the Council
Addressee	Permanent Representations of the Member States
Document Date	24-01-2011
Date of Meeting	
Archive Date	25-01-2011
Document Language	EN

Public register

Request a Document

Request a document

A public register of Council documents exists since 1 January 1999. If you do not find the document you are looking for, you may introduce a request.

How to submit a request?

- You can request a document electronically in one of the official languages of the European Union.
  - If you already know that the document you are looking for is not public, then request access to a non-public document.

- You can also request a document by sending us a letter:
  General Secretariat of the Council of the European Union
  DG F - Communication
  rue de la Loi 175
  B-1048 Brussels

  or by fax:
  +32 (0)2 281 4977

When will I receive a reply?

The Secretary-General will provide a reply to a request for access within 15 working days, although this can, exceptionally, be extended by further 15 working days.

- Search in the Register
- How to search in the register
- Request a document
  - Public documents
  - Non-public documents
- Technical help on line
- Access to the public register of the other Institutions and bodies

Public register

Request a Document

Electronic Form

Please fill in the following fields as completely as possible.
(Those marked with an asterisk (*) are indispensable to ensure correct delivery of the Institution's reply)

Personal details

Mr/Ms: ○ Mr ○ Ms

Family name:*

First name:*

E-Mail:*

Occupation:

On behalf of:

(indiv., organisation, etc.)

Postal Address

Full Postal Address:*

(this is necessary when one or more requested documents do not exist in electronic format)

Telephone:

Mobile telephone:

Fax:

You may have your personal data rectified at any time. If you would like corrections to be made, please inform the Council's Transparency Service in writing at the following e-mail address: access@consilium.europa.eu

Public register

- ***When will I receive a reply?***

  The Secretary-General will reply within 15 working days (exceptionally extended by a further 15 working days).

- ***How will I have access?***

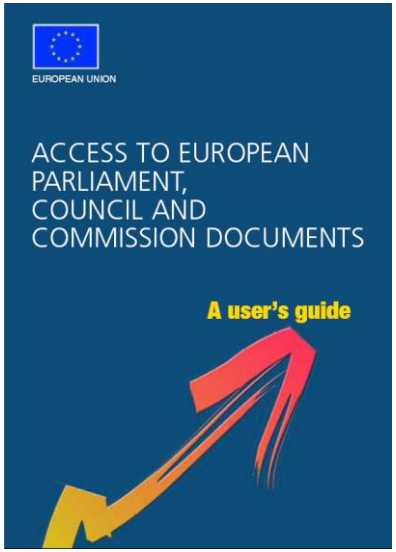
  You will receive an electronic copy of the document or, if this is not possible, a paper copy. It is also possible to consult documents on the Council's premises.

- ***What if access is refused?***

  If access is refused, you have 15 working days to make a confirmatory application asking the Council to reconsider its position.

  If the confirmatory application is rejected, you may make a complaint to the Ombudsman or bring an action before the General Court.

Publications on access to documents



The Interinstitutional booklet on access to documents:

- summarizes Regulation 1049/2001 and describes how to submit a request for access,
- provides a list of useful addresses (public registers of documents, data bases etc.)

CONSILIUM

GENERAL SECRETARIAT OF THE COUNCIL

CENTRAL LIBRARY

COUNCIL CENTRAL LIBRARY

- http://councillibrary.wordpress.com
- **Think Tank Review**

VISIT THE CENTRAL LIBRARY

- Located in the Justus Lipsius building
- Provides information and research services for GSC staff and is open to
  - Knowledge multipliers (EDCs)
  - Research community

  for on-site consultation – visits on appointment only, in line with general GSC security procedures

  central.library@consilium.europa.eu

BIBLIOGRAPHIES

- **Structure:**
  - **European Council**
  - **Council of the European Union**
  - **General Secretariat of the Council (GSC)**
- **800 references, of which more than 95% have been added to the Library collection in full text**
- **Link: http://ec.europa.eu/eclas/F/?func=file&file_name=ceu-biblios-main&local_base=CEU01**
- **Please suggest new references (articles, books or theses) to central.library@consilium.europa.eu**

CONSILIUM

BIBLIOGRAPHIES - HEADINGS

Bibliographies of the Council

I. EUROPEAN COUNCIL
- A. History of the European Council
- B. European Council sessions
- C. Role of European Council
- D. Presidency of European Council
- E. Relations between European Council and Council, Commission, other institutions and civil society
- F. Organisation and internal rules
- G. Deliberations in European Council / European Council and politics

II. COUNCIL OF THE EUROPEAN UNION
- A. History of the Council of the European Union
- B. Role of the Council
- C. CFSP (functioning) / High Representative
- D. Functioning of JHA
- E. Presidencies
- F. Relations with European Council, with Member States, with other EU institutions, with civil society
- G. Organisation and internal rules
- H. Negotiations in Council / Council and politics
- I. Comitology

III. GSC
- A. History of GSC
- B. Role of GSC
- C. Organisation of GSC
- D. Relations with EEAS, with Member States and in particular with Permanent Representations, with other institutions, with civil society

BIBLIOGRAPHIES - EXAMPLE

Catalogue of Council libraries

DOMUS

Catalogue: Bibliographies

Sign-in | End session — Français | Help

Search | Previous searches/results | Online resources | Bibliographies | EUROVOC | ECLAS — Preferences | Feedback

Save/Mail

Full View of Record

Results list

Choose format: Standard format | Catalog card | MARC tags

Record 9 out of 222

Title	Think global - Act european : the contribution of 16 European think tanks to the Polish, Danish and Cypriot trio presidency of the European Union / directed by Elvire Fabry
Other author(s)	Fabry, Elvire.
Publisher	Paris : Notre Europe, 2011.
Description	207 p.
Language(s)	English
Terms of Use	Access may be restricted to Council staff or users at subscribing institutions.
Online version	Full text available http://www.notre-europe.eu/uploads/tx_publication/TGAE2011-web_02.pdf
Information	Printed edition also available.
Contents	Part I - Prospects for economic growth ; The single market act in search of a strategy / Tinne Heremans -- The single market act: is it really what the market needs? / Jörgen Hettne -- Implementation of Europe 2020: time to act / Fabian Zuleeg, Maria João Rodrigues -- A new innovation spirit and the future of lead markets / Pawel Zerka -- Reconciling the single market objective with the renewable energy objective / Goerg Zachmann -- Carbon capture and storage: EU advancing, but not fast enough / Stephen Tindale -- Policy options to improve the security of European energy supplies: results from the SECURE project / Arno Behrens, Andrea

BIBLIOGRAPHIES - EXAMPLE

Catalogue of Council libraries

ries on DOMUS

Catalogue: Bibliographies

Sign-in | End session — Français | Help

Search | Previous searches/results | Online resources | Bibliographies | EUROVOC | ECLAS — Preferences | Feedback

Save/Mail

Full View of Record

Results list

Choose format: Standard format · Catalog card · MARC tags

Record 2 out of 55

Title	L'Europe née de Lisbonne : premier bilan / Alain Lamassoure.
Author (personal)	Lamassoure, Alain.
Host Title	In: Politique étrangère 2010, n. 3, p. 537-549
Language(s)	French
Availability	Central Library -- Articles -- 29743/179
Abstract	"Le traité de Lisbonne a parachevé la structure bipolaire - fédérale et confédérale - de l'Union européenne, mettant en place des procédures et institutions nouvelles, et clôturant le débat institutionnel. Les premiers mois d'application montrent pourtant qu'il n'y a toujours pas dans l'avion de pilote spécifiquement européen. Si le Traité permet de progresser, par exemple à travers les coopérations renforcées, tout dépend maintenant de la volonté politique des dirigeants qui ne peuvent plus rendre l'alibi de l'insuffisance des traités."--Editeur.
Language Note	En français ; avec résumés en français et anglais.
Subject	Treaty of Lisbon · European Movement · European integration · EU institution · institutional reform · European Council · president of an institution
Uncontrolled term	Haut Représentant de l'Union pour les affaires étrangères et la politique de sécurité / High Representative of the Union for Foreign Affairs and Security Policy

CONTACT

For Inter-Library Loans contact:

bibliotheque.ill@consilium.europa.eu

For further information and appointments:

central.library@consilium.europa.eu

Tel +32 2 281 6525

Mon, Tue, Thu, Fri 9 – 17h

Wed 11 – 17h

QUESTIONS?

General Secretariat of the Council (GSC)
DG F2 Transparency
departments at your service

ACCESS TO DOCUMENTS
To access documents as provided for by Reg. 1049/2001
access@consilium.europa.eu

CENTRAL LIBRARY
For in-depth research & specialised bibliographies
central.library@consilium.europa.eu

CENTRAL ARCHIVES
For documents older than 30 years
archives.centrales@consilium.europa.eu